

TOPEKA PUBLIC SCHOOLS	REGULATION NUMBER: 4025-01
SUBJECT: EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION	DATE OF ISSUE: 06/18/80 REVISIONS: <hr/> 09/19/02; 03/07/08; 08/19/10; 06/01/23 <hr/> PREPARING OFFICE: HUMAN RESOURCES

I. PURPOSE:

To establish procedures for implementation of the Board of Education's Affirmative Action Plan and Equal Employment Opportunity Policy.

II. PERSONS AFFECTED:

All applicants and all district employees

**III. RESPONSIBILITIES OF EQUAL EMPLOYMENT OPPORTUNITY/
AFFIRMATIVE ACTION OFFICER:**

The superintendent hereby designates the general director of human resources to be the district's Equal Employment Opportunity/ Affirmative Action (EEO/AA) Officer.

The EEO/AA Officer will have the following additional responsibilities:

- A. Providing all district employees with current information concerning Affirmative Action policies, procedures, problems and/or accomplishments.
- B. Distributing the current Affirmative Action Plan.

IV. EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

The superintendent will appoint members to the Superintendent's Council who will be responsible for implementing Policy No. 4025.